

## III-Y Year-end Adjustment File Reporting

The Year-end Adjustment (YA) File stores detail history transactions in their original input format with their processing date. History transactions must meet the following criteria in order to post to the YA File:

Batch Type is **00** (zero);  
Batch Number between **A01** and **A99**; and  
Fiscal Month is 13.

The YA File is designed to automatically reverse the various year-end adjusting entries that are required to be reversed in the new fiscal year. Accounting transactions are held in this file until the agency initiates the Year-end Open process. During the Year-end Open process, all transactions in the YA File are batched with the following changes:

Batch Date is changed to the current processing date;

Batch Type is changed to **AN**;

Batch Number is changed to **001** and incremented by one for each additional original batch/processing date combination;

Reverse Field is changed to its opposite value (**Blank** to **R** and **R** to **Blank**); and

Fiscal Month is changed to the Current Fiscal Month during July and when the OC Table Prior Month Open Indicator is **C**, **N**, or **T**. Otherwise it is set to Prior Month.

The chart below identifies the source of data that determines the control key for the Year-end Adjustment File. A detailed description and illustration of the Year-end Adjustment File report is displayed on the following pages.

### YEAR-END ADJUSTMENT FILE

NAME	SOURCE
Organization	Name/Password
Transaction ID	User Assigned
Processing Date	System Assigned

## EXHIBIT III-Y01

<b>REPORT NAME:</b>	<b>Listing of Accruals To Be Reversed In The New Year</b>	<b>REPORT NO:</b>	<b>CSTARY01</b>
<b>PURPOSE:</b>	Used to review transactions in the Year-end Adjustment (YA) File that are being held for reversal in the new fiscal year.		
<b>DESCRIPTION:</b>	Listing of all transactions in the YA File by Transaction ID.		
<b>REPORT REQUEST OPTIONS:</b>			
<b>Report Period:</b>			
<b>FM:</b> PY			
<b>P:</b> Not Applicable			
<b>Level of Detail:</b>			
<u>Index (I)</u>	<u>Program (P)</u>	<u>Object/Source(O/S)</u>	<u>Fund (F)</u>
Not Applicable	Not Applicable	Not Applicable	Not Applicable
<b>Fund Selection:</b> Not Applicable			
<b>GLAN Selection:</b> Not Applicable			
<b>Additional Report Selection Options:</b> Not applicable			
<b>Destination Options:</b> All available output			
<b>E1 (Electronic Storage) Report Request Options:</b> E1 options are limited to the following:			
Report Period FM: PY only			
<b>FINANCIAL ELEMENTS:</b>			
<b>Transaction Amount:</b> This is the amount entered on the transaction.			
<b>SPECIAL NOTES:</b>			
None			
<b>REPORT SORT:</b>			
The report sorts records by the Transaction ID. There are no page breaks on this report. A total item count and dollar amount is provided at the end of the report.			

## EXHIBIT III-Y01 (Continued)

CSTARY01 9990 (DEST: AA SPEC) PY, ,0,0,0,0, , , , , , , , \*\*\*\*\* RUN:07/31/07 TIME:06.00  
PRIOR FISCAL YEAR: 2006 \*\*\*\*\*

DEPARTMENT OF AIR QUALITY  
LISTING OF ACCRUALS TO BE REVERSED IN THE NEW YEAR  
POSTED THRU 07/31/07

\*\*\*\*\* PAGE 1

*-- TRANS ID ---*	TC	M	R	FY	FM	REF-DOC-NO	VENDOR-NO/SFX	DOC-DATE	CURR-DOC-NO	INDEX	PCA	OBJ/AGCY	TRANSACTION	AMOUNT
	BSEQ		PRJ-NO/WP		SOURCE/AGY	AS	FUND FS	FD MD	SUBIDIARY	GLAN	VENDOR NAME		PROC-DATE	

07072000A01000010 593	06 13	06/30/07 SUB-1319-00	990.71
	0001 G	1319000	07/20/07

TRANSACTION COUNT:	1	TOTAL AMOUNT:	990.71
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07072600A02000010 524	06 13		06/30/07	A2GL1400-00		5,230.12
		980 0001 G	1		07/26/07	

07072600A02000020 521	06 13		06/30/07	A2GL1710-00		15,628.00
		980 0001 G	1		07/26/07	

07072600A02000030 527	06 13			06/30/07	A2GL3010-00		1,775.21
		980	0001	G	1	07/26/07	

TRANSACTION COUNT:	3	TOTAL AMOUNT:	22,633.33
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07072700A31000010 541	05 13				06/30/07 RECL6297-01		105.64
		001	0001	G	1 00010000	07/27/07	

07072700A31000020 540	05 13				06/30/07 RECL6297-02		105.64
		900	0001	D	1 00010000	07/27/07	

07072700A31000030	541	06	13		06/30/07	RECL6297-03		1,474,030.78
		002	0001	G	1	00010000	07/27/07	

07072700A31000040 541	06 13	06/30/07 RECL6297-04	997,608.38
004 0001 G	1 00010000	07/27/07	

07072700A31000050 540	06 13		06/30/07	RECL6297-05	2,471,639.16
		900 0001 D	1	00010000	07/27/07

TRANSACTION COUNT:	5	4,943,489.60
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